

Maine Township Board Meeting May 23, 2017

Board Members Present: Trustees Jones, Carrabotta, McKenzie and Sweeney

Other Elected Officials Present: Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey and Highway Commissioner Kazmierczak

Other in attendance: Dayna Berman, Dan Dowd, Doriene Prorak, Denise Jajko, Elizabeth Coy, Richard Lyon, Marsha Warnick, Michael Samaan, Mary Swanson, Dick Barton, Alexander Barton, Dagmar Rutzen, Marty Cook, Mat Smarjesse, Louise Friedenson, Audrey Nankervis, Madhu Patel, Lidia Siluch-Fiducci, Patrick Wren, Ryan McKenzie, Ron Wolflick and Wiesia Tytko

Supervisor Morask called the meeting to order at 7:30 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Supervisor Morask stated that the next three motions regarding minutes should be approved by the members who attended these meetings, Trustee Jones, Clerk Gialamas who was Trustee at that time and herself. The new Elected Officials should abstain.

Agenda Item: Approval of Minutes of April 25, 2017 General Town & General Assistance Fund Budget Hearing

Supervisor Morask Motion to waive the reading and approve the minutes of the April 25, 2017 General Town & General Assistance Fund Budget Hearing as distributed to the Board.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Clerk Gialamas	Yes
Trustee Carrabotta	Abstain
Trustee McKenzie	Abstain
Trustee Sweeney	Abstain

Motion carried.

Agenda Item: Approval of Minutes of April 25, 2017 Road District Fund Budget Hearing

Supervisor Morask Motion to waive the reading and approve the minutes of the April 25, 2017 Road District Fund Budget Hearing as distributed to the Board.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Clerk Gialamas	Yes
Trustee Carrabotta	Abstain
Trustee McKenzie	Abstain
Trustee Sweeney	Abstain

Motion carried.

Agenda Item: Approval of Minutes of April 26, 2017 Board Meeting

Trustee Gialamas Motion to waive the reading and approve the minutes of the April 26, 2017 Board Meeting as distributed to the Board.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Clerk Gialamas	Yes
Trustee Carrabotta	Abstain
Trustee McKenzie	Abstain
Trustee Sweeney	Abstain

Motion carried.

Agenda Item: Public Participation

Mat Smarjesse stated that he is one of the two principals that own Patriot Acres, LLC. He stated that at the April 26<sup>th</sup> Board meeting, the Elected Officials passed a resolution opposing their facility. He mentioned that since then it has gone to the Cook County Board of Commissioners. He mentioned that the anonymous flyer with wrong information regarding the project was distributed in March, which he alleged caused many members of the suburban community to speak against the proposal. He stated that he would answer any questions regarding this project. He also pointed out that the nearest Maine Township resident is ½ mile away from the facility. There is a 24 hotline posted on the door for any complaints and which are monitoring by the Cook County Environmental Department.

The Board had questions regarding the project and why no outreach prior to initiating project was done and mostly concerning possible odor complaints and procedures they use to avoid odor and pollution.

Mr. Smarjesse stated that procedure they are using prevents any concerns regarding that. He was assured that if any township residents have complaints it will be addressed.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated April 21, 2017 and May 5, 2017 and General Assistance checks #50590 through check #50651 in the amount of \$80,197.12.

Trustee Jones	Motion to approve.
Trustee Sweeney	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee Carrabotta	Yes
Trustee McKenzie	Yes
Trustee Sweeney	Yes

Motion carried.

Supervisor Morask stated that Trustees met at 6:30 p.m. prior to the meeting to review the bills.

Agenda Item: Approval of Road District Expenditures

Payrolls dated May 5, 2017 and May 19, 2017 and Road District checks #19778 through check #19824 in the amount of \$95,911.99.

Trustee McKenzie	Motion to approve.
Trustee Jones	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee Carrabotta	Yes
Trustee McKenzie	Yes
Trustee Sweeney	Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated May 5, 2017 and May 19, 2017 and General Town Fund checks #54907 through check #54987 in the amount of \$300,046.20.

Trustee Jones Motion to approve.  
Trustee Sweeney Second.

Motion carried on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee Carrabotta Yes  
Trustee McKenzie Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Presentation of check to Honor Flight Chicago

Clerk Gialamas introduced Ron Wolflick, the Chair of "Operation Locate a Hero" from Honor Flight Chicago.

Clerk Gialamas stated that he is honored to keep Clerk Warner's tradition and to present a check for \$1,000 to Honor Flight Chicago organization. He added that the \$1,000 is donated from the passport processing fees.

Mr. Ron Wolflick stated that on behalf of Honor Flight Chicago he is very thankful to the Maine Township Elected Officials for this generous donation and their support. He added that there are no other townships doing it. He added that over 6,000 veterans of WWII and Korean War visited their memorial in Washington D.C. through the Honor Flight Chicago organization. Mr. Wolflick stated that the flights to Washington D.C. are from April to October.

Supervisor Morask pointed out that she will always support this organization since her father had actually been imprisoned in a concentration camp during the war and her father-in-law was an army vet who served overseas.

Agenda Item: Marsha Warnick/General Assistance

Marsha Warnick stated that in the Board packets she included the General Assistance Statistics which is a summary of all programs for the past month also brochures explaining all the programs in detail and the General Assistance Program Overview which explains how the General Assistance department operates.

Supervisor Morask thanked Ms. Warnick for her report especially for the overview and added that also she is proud of "Coast2Coast" free discount prescription program we offer in Maine Township. She added that this program saves up to 75% on prescriptions for individuals and families.

Ms. Warnick added to her report that Maine Township offers The Reilly-Bialczak Scholarship Fund. The Reilly-Bialczak Scholarship Fund started in the 1990's by Trustee James Reilly.

Supervisor Morask stated that Margie Bialczak, Maine Township Administrator was an amazing human being, she was instrumental creation of Park District Camp program, she passed in 2005 and to honor her, the name has been changed to Reilly-Bialczak. The scholarship covers 50% of the cost for the Maine Township Park District summer Camp for underprivileged children. She added that General Assistance does the screening for this scholarship and the kids thoroughly enjoy summer camp.

Agenda Item: Officials' Reports

Assessor Moylan Krey welcomed the new Board and said that hopefully serving for Maine Township will be as rewarding to them as it has always been for her. She added that the main goal here is to serve the citizens of Maine Township.

Assessor Moylan Krey stated that the Maine Township Assessor's office is open for appeals. They are constantly working on different exemptions. She reported that the State Equalizer for this year will be 2.8032. She explained that not everybody has the same State Equalizer. The factor is used to achieve uniform property assessment throughout the State. The new tax bills will be mailed at the end of

June and will be due August 1<sup>st</sup>. Additionally, she stated that two of her staff attended the Board of Review conference.

Highway Commissioner Kazmierczak reported that a contract for Curb/Gutter and Sidewalk was signed and this project will start on May 30<sup>th</sup> on Meadow Lane and Ironwood Lane. He added that today Highway Department passed out 300 flyers to the houses closest to the project with a request of not parking the cars on these streets between 6 a.m. and 5 p.m. until the project is completed.

Highway Commissioner Kazmierczak stated that last month the resolution was passed to allow the Highway Department to sell old equipment. He stated that Highway Department has so far sold one tractor, a pump, old sweeper and excavator for approximately \$21,000.00. He added that there are a few more pieces of equipment and trucks that have to be sold on auction or at a bidding process.

Highway Commissioner Kazmierczak noted that Nicor is working on Dee Road and Dempster for at least three more weeks. The residents are not allowed to park on Dee Road on Tuesdays and Thursdays and they get tickets if they do. The Highway Department will put covers over these signs and let residents park on Dee Road without any repercussion.

Highway Commissioner Kazmierczak shared an example how Highway Department is using CMS. He stated that Cook County Sheriff no longer clean/steams graffiti. The Highway Department is in process of purchasing a \$18,500.00 steaming machine through Surplus for \$900.00 which will be useful for our community. Also, he stated that he eliminated parade and "Touch a Truck" expenditures due to high overtime pay. He pointed out that as a courtesy to Representative Michael McAuliffe, the Highway Department will display their trucks at the Maine Park on June 10<sup>th</sup>.

Clerk Gialamas stated that it has been a very nice first week and half as the Clerk and moving into his new office. Chief Deputy Clerk Wiesia Tytko and the rest of his staff made him very welcomed and he is learning new important things. The new Cook County vehicle stickers should be coming pretty soon and the Clerk's office will be open on four Saturdays in June from 9 a.m. to Noon.

Clerk Gialamas stated that he attended his first TOCC Clerk's Division meeting in Northfield Township on Thursday, May 4<sup>th</sup>. Clerk Warner and Supervisor Teschky were recognized at this meeting as retiring Elected Officials. He met some Township Clerks and did a little bit of networking. The first National Night Out meeting was held on Monday, May 22<sup>nd</sup> and the next one is scheduled for Tuesday, June 20<sup>th</sup> at 7 p.m. at Feldman Recreation Center.

Trustee Sweeney stated that she is very thankful to all Elected Officials for trying to be patient when the new Trustees learn their responsibilities and she is excited to start working at Maine Township.

Trustee Sweeney attended the TOCC meeting and learned about township government and did some networking as well. She added that she would like to study how legislators affect township government. She also attended the National Night Out meeting with Clerk Gialamas and will attend the 90 Plus Birthday Luncheon on Wednesday, May 24<sup>th</sup>.

Trustee McKenzie stated that she is happy to be here and she looking forward to be able to contribute in a positive way.

Trustee Carrabotta stated that the Swearing-In Ceremony was fantastic and he enjoyed having his very close and important people with him. He extended his special thanks to Supervisor Morask, Judge James Pieczonka and all the Maine Township staff.

Trustee Carrabotta reported that on Tuesday, May 16<sup>th</sup> he attended the Polish Fest hosted by MaineStreamers at Lone Tree Manor with Highway Commissioner Kazmierczak. He added that the event was very good with delicious food and great polish folk dancers. The seniors enjoyed participating with the dances.

Trustee Carrabotta stated that he attended the TOCC Spring Conference and learned about township government which focused on the need of township government to work with the people and provide to the people. He attended the first National Night Out meeting and happily learned about this important event against crime.

Trustee Jones congratulated Supervisor Morask and Clerk Gialamas saying that they will do a fantastic job and also she welcomed the new Board members.

Trustee Jones reported that she attended the TOCC Spring Conference and National Night Out meeting with Trustee Sweeney and Trustee Carrabotta. In her opinion the National Night Out will be another great event providing not only fun but also an educational experience. She added that she is looking forward to judging the poster contest and see all the creativity that is used in the community for this event.

Supervisor Morask congratulated everyone on winning the election and welcomed the new Trustees.

Supervisor Morask stated that National Night Out Against Crime is one of her favorite Township events. She pointed out that there are many valuable programs shared at the National Night Out with our community, there is incredible increase of participants and the poster contest is still very popular. Supervisor Morask said that she is excited to display the posters in her law office as well as the Town Hall for all residents to view.

Supervisor Morask announced that on Sunday, May 7<sup>th</sup> MaineStay received the Mental Health America of the North Shore Community Service Award for their dedication to addressing the mental health needs of our community. She added that she is very proud of them and they were nominated by one of the counselors from one of the schools. On Wednesday, May 3<sup>rd</sup> Dr. Susan Lin started to replace Dr. Walsh to provide psychiatric service in our Township. Dr. Lin has worked with The Josselyn Center for the past 12 years and Maine Township is in great relationship with The Joselyn Center. Dr. Lin will provide psychiatric services for children and adolescents as well as adults on Wednesdays from 9 a.m. to 3 p.m.

Supervisor Morask stated that on Friday, May 5<sup>th</sup> MaineStay hosted Agency Day with a record of over 100 attendees. Maine Township Summer Camp will start from June 19<sup>th</sup> through June 29<sup>th</sup>. On Monday, May 22<sup>nd</sup> Supervisor Morask had her first Department Heads meeting, and Saturday, September 23<sup>rd</sup> was chosen as a date for the Annual Garage Sale. The Maine Township Garage Sale is a very popular community event and the collected money from selling spaces goes back to the township to support programs and summer camp. This event is cosponsored by Journal & Topics.

Supervisor Morask congratulated Senior Director, Mary Swanson, her department and Dick Barton on a great 2017 Senior Expo event with over 2,000 attendees and vendors. On Wednesday, May 24<sup>th</sup> Senior Department will be hosting the 90 Plus Senior Luncheon. It is a great celebration of life. Over 100 people over 90 years old and 5 over 100 years old signed up for this celebration. MaineStreamers will be hosting a New Comers presentation on Wednesday, June 14<sup>th</sup>. She congratulated Clerk's office on receiving Certificates of Appreciation from TOCC Clerk's Division. She pointed out that Cook County vehicle selling season will start pretty soon and the tax appeals started a week earlier. Supervisor Morask noted that the Assessor's office "stepped up to the plate" without missing a beat.

Supervisor Morask noted that the Park Ridge Memorial Day Parade on Monday, May 29<sup>th</sup> will start at 9:30 a.m. and she announced that retired Clerk Warner will be Grand Marshall. She added that on Saturday, June 3<sup>rd</sup> the Document Shredding event will take place in our parking lot.

Agenda Item: Attorney's Report

Attorney Dowd had nothing new to report at this time.

Agenda Item: Administrator Report

Administrator Berman welcomed new Elected Officials to their first Maine Township Board meeting and said the business cards are ordered. She added that Volunteer Reception will be held on Thursday, June 8<sup>th</sup> and she invited everyone to honor our volunteers.

Agenda Item: Personnel

None.

Agenda Item: Old Business

None.

Agenda Item: New Business, Plan Commission member discussion and potential vote

Supervisor Morask stated that the Maine Township Plan Commission was established in 2001. It is very important for the Township to have a Plan Commission since it shall review, make recommendations to the Board or object on any issues regarding the zoning of property in Unincorporated Maine Township with the Cook County Zoning Board of Appeals or Cook County Board.

Supervisor Morask stated that there are vacancies in the Plan Commission due to one of the commission member's term ending and one of the commission members was asked to be moved to the

Ethics Commission. She also pointed out that the Second Amendment to Ordinance 2001-2 regarding establishment of Plan Commission needs to be approved and it was revised by Attorney Dan Dowd.

Attorney Dowd stated that after reviewing the Ordinance 2001-2 he recommends the second amendment as following: the Plan Commission will meet as needed but it shall meet at least annually and shall be paid \$100.00 for each meeting they attend.

Supervisor Morask entertained a motion to approve the Second Amendment to Ordinance 2001-2.

Trustee Carrabotta      Motion to approve the Second Amendment to Ordinance 2001-2,  
An Ordinance Establishing Maine Township Plan Commission.  
Trustee Jones            Second.

Motion carried on a roll call vote as follows:

Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee Carrabotta      Yes  
Trustee McKenzie        Yes  
Trustee Sweeney         Yes

Motion carried.

Supervisor Morask introduced the current members of the Maine Township Plan Commission: Madhu Patel, Lidia Siluch-Fiducci, Audrey Nankervis and Meraj Khan which was absent. She stated that Mr. Khan's term is up and she proposed to hire Louise Friedenson as a new member of the Plan Commission. She added that Ms. Friedenson is a resident of unincorporated Maine Township, has been volunteering for our community for the longest time and she is very knowledgeable of Maine Township.

Trustee Sweeney         Motion to end Meraj Khan's term as a member of Maine  
Township Plan Commission.  
Trustee Carrabotta      Second.

Motion carried on a roll call vote as follows:

Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee Carrabotta      Yes  
Trustee McKenzie        Yes  
Trustee Sweeney         Yes

Motion carried.

Trustee Jones            Motion to appoint Louise Friedenson to the vacancy on a Maine  
Township Plan Commission.  
Trustee McKenzie        Second.

Motion carried on a roll call vote as follows:

Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee Carrabotta      Yes  
Trustee McKenzie        Yes  
Trustee Sweeney         Yes

Motion carried.

Supervisor Morask stated that the Ethics Committee has to be established in our Township and has to have at least three members. She added that Audrey Nankervis agreed to be on the Ethics Commission and her Plan Commission membership has to be terminated.

Trustee Jones            Motion to formally end Audrey Nankervis' term on Plan  
Commission by mutual consent on June 26, 2017.  
Trustee McKenzie        Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee Carrabotta	Yes
Trustee McKenzie	Yes
Trustee Sweeney	Yes

Motion carried.

Supervisor Morask welcomed the new members of Plan Commission and thanked everyone for volunteering and serving. She added that there is one more vacancy for the Plan Commission. The candidate needs to be a Maine Township resident preferably of the unincorporated area.

Agenda Item: New Business, Ethics Ordinance  
Appointment & Vote of Ethic Advisor & Discussion of three member appointees

Supervisor Morask stated that the Ethic Ordinance was adopted in 2004. In 2004 it was advised to have Ethics Commission and it was mandatory to have an ethics advisor. Supervisor Morask was appointed ethics advisor in 2004 and has been in this position since then.

Supervisor Morask proposed that Trustee Carrabotta be appointed as Ethics Advisor. She explained that Ethics Advisor is for in house complaints and guidance.

Trustee McKenzie	Motion to appoint Trustee Carrabotta as Ethics Advisor.
Trustee Sweeney	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Yes
Trustee Carrabotta	Abstain
Trustee McKenzie	Yes
Trustee Sweeney	Yes

Motion carried.

Supervisor Morask stated that necessity of an Ethics Commission was passed by the Illinois State Legislators. She explained that the public body has to appoint an Ethics Commission and their duties are explained in the ordinance. She added that the member of the Ethics Commission can't be an employee of the Township, Board member, can't have blood tie to any Board member or have a financial interest and one person has to be from different political party.

Supervisor Morask stated that she is going to be seeking Board's appointment, advice and consent of Carol Teschky former Supervisor, Audrey Nankervis former Collector and Peter Ryan former Trustee. All candidates are well familiar with the Township, have unimpeachable ethics and already agreed to serve in this capacity.

Supervisor Morask asked Attorney Dowd to write summary of the duties for the Ethics Commission for the June Board meeting and the resumes of candidates will be delivered to the Board members for review.

Agenda Item: New Business, FOIA officer vacancy

Supervisor Morask stated that since Supervisor Teschky retirement we have a vacancy in the FOIA committee. She proposed to appoint Trustee Kimberly Jones for a new FOIA officer.

Trustee Sweeney	Motion to appoint Trustee Jones for Maine Township FOIA officer.
Trustee Carrabotta	Second.

Motion carried on a roll call vote as follows:

Supervisor Morask	Yes
Trustee Jones	Abstain
Trustee Carrabotta	Yes
Trustee McKenzie	Yes

Trustee Sweeney            Yes  
Motion carried.

Supervisor Morask noted that the Maine Township FOIA officers are: Supervisor Morask, Trustee Jones and Chief Deputy Clerk Tytko.

Agenda Item:    New Business, Dick Barton one month contract extension of existing contract

Supervisor Morask stated that the contract between Maine Township and Barton Marketing Group is up tonight. Supervisor Morask asked for a motion to continue said contract for one more month and to give a new Board an opportunity to review Barton Marketing Group contract. She pointed out that Mr. Barton does a great job in public relations.

Trustee Carrabotta        Motion to approve the extension of Barton & Barton Ltd. d/b/a  
Barton Marketing Group contract effective until June 27, 2017  
by mutual consent.

Trustee McKenzie        Second.

Motion carried on a roll call vote as follows:

Supervisor Morask        Yes

Trustee Jones            Yes

Trustee Carrabotta        Yes

Trustee McKenzie        Yes

Trustee Sweeney         Yes

Motion carried.

Agenda Item:    Notice of Appointment of Authorized Agent IMRF Form 2.20

Supervisor Morask noted that she is appointed authorized agent and signer for the Notice of Appointment of Authorized Agent IMRF Form 2.20.

Supervisor Morask explained that IMRF is Illinois Municipal Retirement Fund/Pension Fund.

Agenda Item:    Assignment of authorized signers to Maine Township Bank Accounts

Supervisor Morask stated that she is an authorized signer to the Maine Township Bank Account. At this time she also appointed Senior Trustee Jones to be a second authorized signer to the Maine Township Bank Accounts.

Agenda Item:    Memorial Day Parade

Memorial Day Parade was discussed in the officials' reports.

Agenda Item:    Closed Session

None.

Agenda Item:    Adjournment

Trustee Sweeney        Motion to adjourn.

Trustee Jones            Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 9:05 p.m.

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Maine Township Clerk

